



General Information

We are glad to warmly welcome you as a participant in Workshop “Climate Change Adaptation Measures and Projects in Latin America.” We are pleased to share this information with you so as to facilitate your participation in this event.

Air Ticket

Please keep documents with flight details handy, and make sure visa requirements for your country of origin are duly taken care of. In case you require any additional information on your air ticket, please contact Ms. Teresa Machado: tmachado@caf.com as soon as possible.

Visas

The Mexican National Migration Institute (Instituto Nacional de Migración (INM)) is the government entity attached to the Mexico City Government Secretariat, in charge of enforcing current migratory regulations. The INM deals with queries being submitted by foreign visitors to Mexico who may wish to temporarily or permanently stay in Mexico.

Please make sure to abide by all regulatory requirements to enter Mexico. INM Information:

Address: Homero 1832. Colonia Los Morales Polanco, Delegación Miguel Hidalgo. Postal Code 11510, Mexico, DF.

Phone 01 55 53 87 24 00

<http://www.inm.gob.mx/index.php/page/INM>



Airport – hotel Transportation

Mexico City international airport supplies transportation services (shuttle) to hotels in the downtown area. This service is provided at Gate 4 in Terminal 1. This service is also supplied at Terminal 2, at hotels located on the Terminal ground floor. It is a safe and comfortable way to get to your destination; further, it is the only cab service authorised by the Communications and Transportation Secretariat (SCT). Online international airport link:

<http://www.aicm.com.mx/pasajeros/transporte/taxis>

Mexico City

Weather

Moderate weather over the cold and rainy (winter) season; warm and dry weather over April and May. The rainy season goes from May to October, with sunny mornings and cloudy afternoon with some rain. Low temperatures may prevail over mornings and nights, in particular over the rainy season. Mean temperature: 16°C. (*Source: Secretaría de Turismo de la Ciudad de México*)

Local Currency

The Mexican peso is the official local currency. In a free market economy such as that prevailing in Mexico, the daily currency trading fluctuates, with an average exchange rate of 13 Pesos to 1 USD. (*Source: Secretaría de Turismo de la Ciudad de México*)

Languages

Spanish is the official and the main language being spoken by most Mexico City inhabitants. However, being a multicultural city ever since pre-Hispanic times, a number of local indigenous languages are regularly used in the city such as:



Náhuatl, Zapotec or Mixtec, and foreign languages, such as English, French, German, Mandarin, and Korean. (*Source: Secretaría de Turismo de la Ciudad de México*)

Hilton Mexico City Reforma Hotel



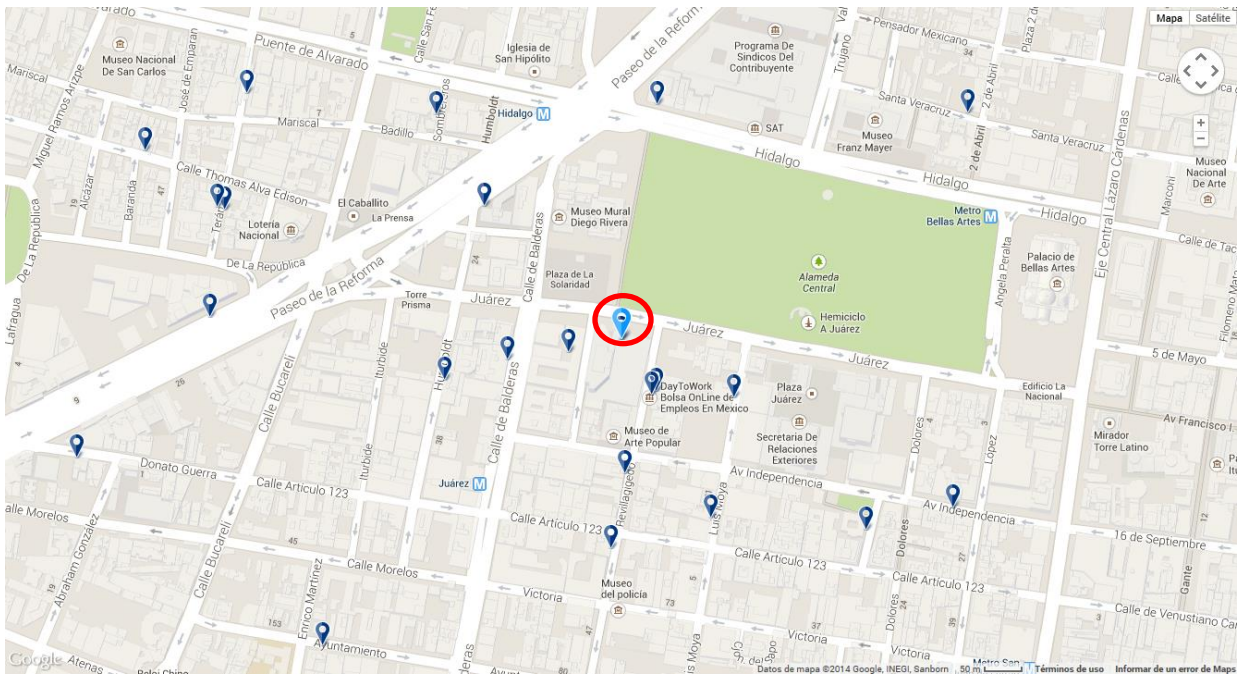
Source: TripAdvisor

The Hilton Mexico City Reforma Hotel shall be the venue for this workshop. The hotel is located by the Alameda Central, within a 5-minute walking distance from La Reforma Boulevard. High-standard accommodation facilities are provided: indoors and outdoors swimming pool, hydro-massages, gym. The hotel is located at a short walking distance from the city's historical centre; a ten-minute walk from the Fine Arts Palace; a fifteen-minute walk from the El Zócalo Square, the Great Temple, and the Cathedral.

La Reforma Boulevard contains great pieces of local architectural design; art galleries, and trendy shops. The city's main financial district is located 2km away from the downtown area, and the international airport is located 10km away from Mexico City.



The map below shows the hotel location in red:



Source: Google Maps

Safety Recommendations

You are advised to keep your valuables in safe deposit boxes available in your Hotel room for your convenience. The event shall not be made liable for any losses of property whatsoever.

Costs

Your participation in this event includes your hotel accommodation over the nights of 08, 09, and 10 September 2014. Rooms have been booked in the name of each and every participant, in accordance with the agreed itinerary and over dates scheduled for this event to take place.

Breakfast and other food requirements are included over the event's duration. No per diem allowance, neither any charges for telephone calls, mini bar, laundry, or other expenses are included. These charges are to be payable by each participant, accordingly.



Food Requirements

Breakfast and lunch on 09 and 10 September, and breakfast on 11 September shall be supplied to participants, as provided for by the Workshop Committee.

Kindly be advised that a welcome cocktail shall be offered by CAF to all participants on Tuesday 09 September, at 7:30PM. Casual attire is recommended.

Event non-related consumption shall be borne by the participants themselves.

Hotel Contact Data

Avenida Juárez #70. Colonia Centro, México, Distrito Federal, 06010, México

Phone: 52-55-5130-5300

Fax: 52-55-5130-5285

E-mail: MEXRF_GuestService@hilton.com

<http://www.hiltonhotels.com/es XM/mexico/hilton-mexico-city-reforma/>

For any other question or information, please contact us. We shall be glad to address your concerns as promptly as possible.

Contact Data at CAF:

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